

**ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT
EQUIPMENT AND PROCUREMENT DIVISION
BID INVITATION**

Bid Number: M-14-007J

BID OPENING LOCATION:
AHTD Equipment &
Procurement Division
11302 West Baseline Road
Little Rock, AR 72209

MAIL TO:
AHTD Equipment and
Procurement Division
P.O. Box 2261
Little Rock, AR 72203

DELIVER TO:
AHTD Equipment &
Procurement Division
11302 West Baseline Road
Little Rock, AR 72209

Bid Opening Date: August 6, 2013 Time: 11:00 a.m.

Sealed bids for furnishing the commodities and/or services described below, subject to the Conditions on page 2 of this bid invitation will be received at the above-noted mail and delivery locations until the above-noted bid opening date and time, and then publicly opened at the above-noted bid opening location. **Bids must be submitted on this form, with attachments when appropriate, or bids will be rejected. Late bids and unsigned bids will not be considered.**

In compliance with this Bid Invitation and subject to all the Conditions thereof, the undersigned offers and agrees to furnish any and all items upon which prices are quoted, at the price set opposite each item.

Company Name: _____

Name (Type or Print): _____

Address: _____

Title: _____

Phone : _____ Fax: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Federal Tax ID or Social Security No.: _____

Signature: _____

Signature must be original (not photocopied) and in ink. Unsigned bids will be rejected.

Item No.	Description	Quantity	Unit	Unit Price	Amount
	<p>Antifreeze delivered to locations indicated as per attached sheet.</p> <p>{A} Green</p> <p>{B} Orange</p> <p>{C} Yellow</p> <p>List manufacturer and brand name of anti-freeze being proposed:</p> <p>Item A. Manufacturer _____ Brand _____</p> <p>Item B. Manufacturer _____ Brand _____</p> <p>Item C. Manufacturer _____ Brand _____</p> <p>FOB: Statewide as indicated <u>NO FRIDAY DELIVERIES</u></p> <p><u>ALL OR NONE BIDS ONLY WILL BE CONSIDERED.</u></p> <p>Descriptive literature, detailed specifications and product label of proposed product may be required prior to or after award.</p> <p>Bid Bond in the amount of 5% of total bid price required of all bidders at time of bid opening or bid will be rejected. <u>Personal and company checks are not acceptable as Bid Bonds.</u> See Condition 3 on page 2 of Bid Invitation.</p> <p>Performance Bond in the amount of 5% of total bid price will be required of successful bidder prior to providing goods/services. <u>Personal and company checks are not acceptable as Performance Bonds.</u> See Condition 3 on page 2 of Bid Invitation.</p> <p>The successful bidder will be required to complete delivery within 45 days after award.</p> <p>Bids and Specifications are available on-line by going to the AHTD Web Site – www.arkansashighways.com and clicking on “Commodities and Services Bids/Contracts Information”. Tabulations will also be available at this site within 72 hours after bid opening. If you have any questions, call this office at 501-569-2667.</p>				

STANDARD BID CONDITIONS

M-14-007J

1. **ACCEPTANCE AND REJECTION:** The Arkansas State Highway and Transportation Department (AHTD) reserves the right to reject any or all bids, to accept bids in whole or in part (unless otherwise indicated by bidder), to waive any informalities in bids received, to accept bids on materials or equipment with variations from specifications where efficiency of operation will not be impaired, and to award bids to best serve the interest of the State.
2. **PRICES:** Unless otherwise stated in the Bid Invitation, the following will apply: (1) unit prices shall be bid, (2) prices should be stated in units of quantity specified (feet, each, lbs., etc.), (3) prices must be F.O.B. destination specified in bid, (4) prices must be firm and not subject to escalation, (5) bid must be firm for acceptance for 30 days from bid opening date. In case of errors in extension, unit prices shall govern. Discounts from bid price will not be considered in making awards.
3. **BID BONDS AND PERFORMANCE BONDS:** If required, a **Bid Bond** in the form of a cashier's check, certified check, or surety bond issued by a surety company, in an amount stated in the Bid Invitation, must accompany bid. **Personal and company checks are not acceptable as Bid Bonds.** Failure to submit a Bid Bond as required will cause a bid to be rejected. The Bid Bond will be forfeited as liquidated damages if the successful bidder fails to provide a required Performance Bond within the period stipulated by AHTD or fails to honor their bid. Cashier's checks and certified checks submitted as Bid Bonds will be returned to unsuccessful bidders; surety bonds will be retained. The successful bidder will be required to furnish a **Performance Bond** in an amount stated in the Bid Invitation and in the form of a cashier's check, certified check, or surety bond issued by a surety company, unless otherwise stated in the Bid Invitation, as a guarantee of delivery of goods/services in accordance with the specifications and within the time established in the bid. **Personal and company checks are not acceptable as Performance Bonds.** In some cases, a cashier's check or certified check submitted as a Bid Bond will be held as the Performance Bond of the successful bidder. Cashier's checks or certified checks submitted as Performance Bonds will be refunded shortly after payment has been made to the successful bidder for completion of all terms of the bid; surety bonds will be retained. Surety bonds must be issued by a surety company authorized to do business in Arkansas, and must be signed by a Resident Local Agent licensed by the Arkansas State Insurance Commissioner to represent that surety company. Resident Agent's Power-of-Attorney must accompany the surety bond. Certain bids involving labor will require Performance Bonds in the form of surety bonds only (no checks of any kind allowed). In such cases, the company issuing the surety bond must comply with all stipulations herein and must be named in the U. S. Treasury listing of companies holding Certificates of Authority as acceptable sureties on Federal Bonds and as acceptable reinsuring companies. Any excess between the face amount of the bond and the underwriting limitation of the bonding company shall be protected by reinsurance provided by an acceptable reinsuring company. Annual Bid and Performance Bonds on file with E & P Division must have sufficient unencumbered funds to meet current bonding requirements, or the bid will be rejected, unless the balance is submitted as set forth above, prior to bid opening.
4. **TAXES:** The AHTD is not exempt from Arkansas State Sales and Use Taxes, or local option city/county sales taxes, when applicable, and bidders are responsible to the State Revenue Department for such taxes. These taxes should not be included in bid prices, but where required by law, will be paid by the AHTD as an addition thereto, and should be added to the billing to the AHTD. The AHTD is exempt from Federal Excise Taxes on all commodities except motor fuels; and excise taxes should not be included in bid prices except for motor fuels. Where applicable, tax exemption certificates will be furnished by the AHTD.
5. **"ALL OR NONE" BIDS:** Bidders who wish to bid "All or None" on two or more items shall so stipulate on the face of bid sheet; otherwise, bid may be awarded on an individual item basis.
6. **SPECIFICATIONS:** Complete specifications should be attached for any substitution or alternate offered, or where amplification is necessary. Bidder's name must be placed on all attachments to the bid.
7. **EXCEPTIONS TO SPECIFICATIONS:** Any exceptions to the bid specifications must be stated in the bid. Any exceptions to manufacturer's published literature must be stated in the bid, or it will be assumed that bidder is bidding exactly as stated in the literature.
8. **BRAND NAME REFERENCES:** All brand name references in bid specifications refer to that commodity or its equivalent, unless otherwise stated in Bid Invitation. Bidder should state brand or trade name of item being bid, if such name exists.
9. **FREIGHT:** All freight charges should be included in bid price. Any change in common carrier rates authorized by the Interstate Commerce Commission will be adjusted if such change occurs after the bid opening date. Receipted common carrier bills that reflect ICC authorized rate changes must be furnished.
10. **SAMPLES, LITERATURE, DEMONSTRATIONS:** Samples and technical literature must be provided free of any charge within 14 days of AHTD request, and free demonstrations within 30 days, unless AHTD extends time. Failure to provide as requested within this period may cause bid to be rejected. Samples, literature and demonstrations must be substantially the same as the item(s) being bid, unless otherwise agreed to by AHTD. Samples that are not destroyed will be returned upon request at bidders expense. Samples from successful bidders may be retained for comparison with items actually furnished.
11. **GUARANTY:** Unless otherwise indicated in Bid Invitation, it is understood and agreed that any item offered or shipped on this bid shall be newly manufactured, latest model and design, and in first class condition; and that all containers shall be new, suitable for storage or shipment and in compliance with all applicable laws relating to construction, packaging, labeling and registration.
12. **BACKORDERS OR DELAY IN DELIVERY:** Backorders or failure to deliver within the time required may constitute default. Vendor must give written notice to the AHTD, as soon as possible, of the reason for any delay and the expected delivery date. The AHTD has the right to extend delivery if reasons appear valid. If reason or delivery date is not acceptable, vendor is in default.
13. **DEFAULT:** All commodities furnished will be subject to inspection and acceptance by AHTD after delivery. Default in promised delivery or failure to meet specifications authorizes the AHTD to cancel award or any portion of same, to reasonably purchase commodities or services elsewhere and to charge full increase, if any, in cost and handling to defaulting vendor. Applicable bonds may be forfeited.
14. **ETHICS:** *"It shall be a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure a State contract upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies maintained by the contractor for the purpose of securing business."* (Arkansas Code, Annotated, Section 19-11-708).

**ARKANSAS STATE HIGHWAY
AND TRANSPORTATION DEPARTMENT**

NOTICE OF NONDISCRIMINATION

The Arkansas State Highway and Transportation (Department) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore the Department does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in the admission, access to and treatment in the Department's programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to Joanna P. Nelson - Section Head - EEO/DBE (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address:

joanna.nelson@arkansashighways.com.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.

ARKANSAS STATE HIGHWAY & TRANSPORTATION DEPARTMENT
LITTLE ROCK, ARKANSAS
EQUIPMENT & PROCUREMENT DIVISION

Bid No. M-14-007J

BIDDER: _____

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED AMOUNT
1.	Dist. 1 Headquarters, 2701 Hwy. 64 W. Wynne, AR 72396 (31-0052).	60 gals.	{A} \$ _____	\$ _____
		60 gals.	{B} \$ _____	\$ _____
		60 gals.	{C} \$ _____	\$ _____
2.	Dist. 2 Headquarters, 4900 Hwy 65 South Pine Bluff, AR 71611 (32-0096).	300 gals.	{A} \$ _____	\$ _____
3.	Dist. 4 Headquarters, 808 Frontier Rd. Barling, AR 72923 (34-0048).	432 gals.	{A} \$ _____	\$ _____
		96 gals.	{B} \$ _____	\$ _____
		48 gals.	{C} \$ _____	\$ _____
4.	Dist. 5 Headquarters, 1673 Batesville Blvd. Batesville, AR 73501 (35-0144).	216 gals.	{A} \$ _____	\$ _____
		60 gals.	{B} \$ _____	\$ _____
		150 gals.	{C} \$ _____	\$ _____
5.	Dist. 6 Headquarters, 8900 Mabelvale Pike Little Rock, AR 72209 (36-0117)	330 gals.	{A} \$ _____	\$ _____
		180 gals.	{B} \$ _____	\$ _____
		36 gals.	{C} \$ _____	\$ _____
6.	Dist. 7 Headquarters, 2245 California Ave. Camden, AR 71701 (37-0011)	144 gals.	{A} \$ _____	\$ _____
		24 gals.	{B} \$ _____	\$ _____
7.	Dist. 10 Headquarters, 2510 W. Kingshighway Paragould, AR 72450 (40-0054).	360 gals.	{A} \$ _____	\$ _____
		144 gals.	{B} \$ _____	\$ _____

BID TOTAL: \$ _____

ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT

SPECIFICATIONS FOR ANTI-FREEZE

Bid No. M-14-007J

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1. Price quoted shall be F.O.B. Destination.
2. Item A must be green in color and shall consist of Ethylene Glycol Conventional and must meet or exceed the following specifications: GM 1825, GM1899M, Ford ESE-M97B44-A, Chrysler MS 7170, ASTM D3306, D4985, SAE J1034, J814C, J1941, Detroit Diesel 7SE298, Cummins 90T8-4, TMC of ATA RP-302B, Federal Specification A-A-870A, Clarke approved. Anti-freeze must have a 5 year/100,000 mile guarantee, low silicate.
3. Item B must be orange in color and shall consist of Ethylene Glycol, OAT (organic acid technology) and must meet or exceed the following specifications: ASTM D3306, D4985, SAE J1034, J814C, J1941, TMC of ATA RP-302B, Federal Specification A-A-870A. 5 Year/150,000 mile guarantee, DEX-COOL compatible, silicate and phosphate free.
4. Item C must be yellow in color and shall consist of Ethylene Glycol, HOAT (hybrid organic acid technology) and must meet or exceed the following specifications: Chrysler MS7170, MS9769, Detroit Diesel 7SE2987, Federal Specification A-A-870-A, Case MS1710, Ford WSS-M97B51-A1, ASTM D3306, SAE J1034, J814, GM 1825M, 1899M, Daimler Chrysler, MTU, John Deere approved. Anti-freeze must have a 5 Year/150,000 mile guarantee. Factory fill and approved for Ford and Daimler Chrysler vehicles, phosphate free and reduced silicate, fully formulated.
5. Product must contain foam suppressors and suitable additives to prevent corrosion in all engines, including those using aluminum components; must not adversely affect non-metals, hoses, gaskets and vehicle finishes; must be colored so as to be readily distinguishable; must not have an offensive odor; and must be compatible with all other major brands of antifreeze.
6. Product shall perform as specified for the following minimum periods in a properly maintained cooling system in normal service when installed in accordance with the vehicle manufacturers recommendations and those on the product label: If there is sufficient reason to believe that the Department may have suffered damages, or may suffer damage in the future to any of its equipment due to use of the successful bidder's product, the Department reserves the right to have detailed testing performed and to recover testing costs and damages, if any, from bidder.
7. Container must be furnished with a screw cap and a leak-proof inner seal to prevent leakage of the contents from the container. Product shall not affect or be affected by its container for a minimum of one year storage exposed to nominal temperature variations from 0 degrees F (-17.8 degrees C) to 120 degrees F (48.9 degrees C).
8. A test report from an independent laboratory certifying production sample compliance with AHTD specifications for green, orange and yellow anti-freeze **must** be submitted with bid. If the sample meets all specifications as outlined herein, the bid will be qualified.